

Introduction

This template can be used to risk assess any activities that are not already covered in the STA Standing Risk Assessments. Always check to see that you are not repeating the standing RAs. It can be used to write show-specific risk assessments, pyrotechnic risk assessments etc. A brief outline of the headings in the risk assessment table is provided below:

Item	Description
Hazard	The danger to persons
Persons Affected	Who the hazard affects
L	Likelihood before control measures on a scale of 1 - 5, with 1 being the least likely
S	Severity before control measures on a scale of 1 - 5, with 1 being the least severe
RR	Resultant Risk before control measures, calculated by multiplying likelihood and severity
Control Measures	Actions taken to reduce the likelihood or severity
L	Likelihood after control measures on a scale of 1 - 5, with 1 being the least likely
S	Severity after control measures on a scale of 1 - 5, with 1 being the least severe
RR	Resultant Risk after control measures, calculated by multiplying likelihood and severity

Qualitative Measures of Severity - as a measure of magnitude

Level	Descriptor	Description
1	No Harm or Near Miss	Near Miss or no harm caused by adverse event
2	Minor	Minor temporary harm (first aid), Minor financial loss
3	Moderate	Moderate harm (medical treatment), Moderate reputation/financial loss
4	Major	Major harm (excessive injuries/RIDDOR) Major reputation/financial loss
5	Catastrophic	Any death, Excessive or intolerable financial / business/ reputation loss

Qualitative Measures of Likelihood - as a measure of frequency

Level	Descriptor	Description
1	Unlikely	Event could occur but improbable / doubtful
2	Low	Event may occur at some time but rare / exceptional
3	Moderate	Event could occur at some time - fairly likely
4	High	Event will occur in most circumstances - likely / probable
5	Certain	Event is expected to occur in most circumstances - no doubt

Qualitative Risk Assessment Matrix - (Likelihood x Severity = Level of Risk)

			LIKELIHOOD				
			1	2	3	4	5
			Unlikely	Low	Moderate	High	Certain
SEVERITY	1	No Harm or Near Miss	1	2	3	4	5
	2	Minor	2	4	6	8	10
	3	Moderate	3	6	9	12	15
	4	Major	4	8	12	16	20
	5	Catastrophic	5	10	15	20	25

No or Low Risk (GREEN)	Moderate Risk (YELLOW)	Significant Risk (ORANGE)	High Risk (RED)
1-3	4-6	8 – 12	15 – 25

Brief details:	Risk Assessment for the use of food and messy elements in the 2000s piece 'Tracy Beaker' during the party scene		
Student group:	Stage Technicians' Association	Person completing assessment	Nathalie Perthuisot (Co-SM)
Assessment date:	16/10/2018	Review date	18/10/2018

Hazard	Persons affected	Existing controls	L	S	RR	Additional controls	L	S	RR	Person responsible	Date
Food poisoning	Actor coming into contact with the cake during 'Tracy Beaker'	<p>The actor has been briefed not to eat any significant quantity of the cake, they may ingest a few crumbs in order to clean their face of cake and whipped cream.</p> <p>All other actors involved in the scene have been instructed, both during rehearsal and safety briefing, not to eat any of the foods onstage.</p>	2	2	4	<p>Cake will be store bought fresh every day before each performance to guarantee freshness and edibility.</p> <p>(Store bought) Whipped cream to be stored in the fridge and will be used on the cake only if its sits within the "best before" date after opening, that is indicated on the bottle itself.</p> <p>None of the other food items (which includes sweets, crisps and popcorn) will be eaten by anyone on or offstage. Actors will be briefed by the Director and Stage Manager on this.</p>	1	2	2	Director, Assistant Producer, Stage Managers	16/10/2018



Foods soliciting an allergic reaction from actors in contact with the food	All actors onstage during party scene in 'Tracy Beaker'	<p>The actor has been briefed not to eat any significant quantity of the cake, they may ingest a few crumbs in order to clean their face of cake and whipped cream.</p> <p>All other actors involved in the scene have been instructed, both during rehearsal and safety briefing, not to eat any of the foods onstage.</p>	2	3	6	<p>Industrial store bought cake and whipped cream will be provided specifically for this scene, in which the ingredients and potential allergens are clearly marked out.</p> <p>The Director and Stage Manager have checked that, to the best of their knowledge, none of the actors involved in this scene have any contact or proximity based allergies to the ingredients of any of the foods on stage. Especially with regards to the actor pushing their face against the cake.</p> <p>None of the other food items (which includes sweets, crisps and popcorn) will be eaten by anyone on or offstage. Actors will be briefed by the Director and Stage Manager on this.</p>	1	2	2	Director, Stage Managers	16/10 /2018
Choking on food items	Actors onstage during party scene in 'Tracy	The actor has been briefed not to eat any significant quantity of the cake, they may ingest a few crumbs in order to	2	3	6	None of the other food items (which includes sweets, crisps and popcorn) will be eaten by anyone on or offstage.	1	3	3	Stage Managers, Director	16/10 /2018



	Beaker', Actor coming into contact with the cake.	<p>clean their face of cake and whipped cream.</p> <p>All other actors involved in the scene have been instructed, both during rehearsal and safety briefing, not to eat any of the foods onstage.</p>				<p>Actors will be briefed by the Director and Stage Manager on this.</p> <p>Actor coming into contact with the cake and whipped cream, briefed on how to safely chew and swallow any food items if eating a few crumbs becomes necessary.</p>					
Cast and Crew slipping onstage due to messy scene and food items onstage	Stage Crew, Actors onstage during 'Tracy Beaker', Actors of following piece 'Our Ladies of Perpetual Succor'	<p>Mop and broom kept backstage in case of spillages.</p> <p>Dustpan and brush kept backstage in case of crumb spillages.</p>	2	3	6	<p>No liquids allowed on stage during this scene.</p> <p>Stage Manager has preemptively instructed the director and actors of 'Tracy Beaker' that all loose food items (not including the cake) must remain in their original packets or in appropriate recipients, with reasonable amounts of each food item, not filling up more than $\frac{2}{3}$ of the recipients. The Stage Manager will remove food items from the scene entirely if they are clearly spilling or prone to spilling onto the floor.</p> <p>Actors briefed by the on preventing food from</p>	1	2	2	Stage Managers, ASMs, Director	16/10 /2018



					<p>spilling onto the floor and reducing the amount of food onstage to only reasonable quantities. All food items will be set on the table by actors, as instructed by the Stage Manager and Director.</p> <p>A broom will be made available to the actors in order to sweep any food crumbs and spillages into one neat and visible pile. An ASM will then sweep this pile into a dustpan and brush during the subsequent scene change.</p> <p>ASMs will sweep and mop the stage as necessary during the next scene change.</p>					
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